

NOTICE TO BIDDERS

Notice is hereby given that sealed bid proposals will be received:

BY: Stair Associates for New Castle Community School Corporation

Contact: Martin Truesdell
(317) 228-1900
martin@stairnet.biz

FOR: NEW CASTLE COMMUNITY SCHOOL CORPORATION
NEW CASTLE HIGH SCHOOL PARKING LOT RE-PAVING

ON: JUNE 6, 2017

DELIVERY:

Bids received by mail or other carrier must be addressed to New Castel Community School Corporation, 322 Elliot Avenue, New Castle, IN 47362 and received on or before the date and time designated to be valid. Deliver the Bid in a sealed envelope indicating:

1. Bidder's name and address,
2. Sealed Bid Enclosed For: New Castle C.S.C., New Castle H.S. parking lot re-paving.
3. Bidder's contact person's name, phone number, and e-mail.

BID OPENING:

Bids will be publicly opened and read aloud on **June 6, 2017 at 10:00 a.m.** Owner's local time at the office of the Superintendent of schools, 322 Elliot Avenue, New Castle, IN 47362. Bids received after that time will be returned unopened.

CONTACT OF OWNER:

Contact of the Owner shall be coordinated through Martin Truesdell, at the contact information set forth in this Notice. Mr. John McClurg, Director of Buildings and Grounds for New Castle C.S.C., may be contacted at (765) 521-7235 for the purpose of arranging access to the site for the purpose of pre-bid survey. Potential Bidders, manufacturers or product representatives that make direct contact with any other New Castle C.S.C. employee or School Board Member shall risk disqualification.

PRE-BID MEETING:

There shall be no pre-bid meeting. Potential bidders wishing to review site conditions may visit the site during non-school hours, or contact Mr. John McClurg to arrange access during school hours.

THE WORK:

The Work shall be executed under (1) prime contract and received on a lump sum basis. Each proposal shall include all labor, material, and services necessary to complete the Work in strict accordance with the construction drawings, specifications and project manual prepared by Stair Associates, Inc., 9641 Commerce Dr., Carmel, IN 46032.

The Work shall consist of renovation of the existing south parking lot at New Castel High School. The Work includes but is not limited to the following:

1. Selective Demolition.

2. Proof rolling of the existing conditions.
3. Replacement of existing sub-base if/as required.
4. New asphalt paving.
5. Concrete details.

SPECIAL CONSIDERATION:

1. It is the Owner's intent to complete the work:
 - a. Access to loading docks as described in the documents: July 28, 2017
 - b. Balance of work phased as noted: August 20, 2017
2. The High School building shall remain in use during construction.

BID DOCUMENTS – SECURING COPIES:

Contract documents may be obtained from **Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038, Phone: (317) 598-0661; fax: (317) 598-0630;** or over the web at www.easternengineering.com. Deposits shall be in the form of a check or money order, and be made payable to New Castle C.S.C. Prospective Prime Bidders may purchase up to two (2) sets upon depositing a refundable sum of fifty dollars (\$50.00) for each set. Mailing costs shall be paid for by the Bidder. The bidding documents shall be returned in good usable condition within 10 calendar days after bid date; if bid documents are not returned within that amount of time, the deposit will be retained by the Owner. A Prime Bidder is defined as any Contractor submitting a Bona Fide bid for the work as described in the contract documents. Other subcontractors and material suppliers may purchase plans.

Bids will be executed on proposal forms furnished by the Architect/Engineer as defined in the Project Manual, which are in accordance with the Indiana State Board of Accounts Form No. 96, (current revision) as required by the Statutes of the State of Indiana. Bid Proposal forms are included in the Project Manual. Both the Section 00 31 00 Bid Proposal form and Form No. 96 must be completed.

BID DOCUMENTS – REVIEW:

Construction will be in accordance with the bid documents, which may be viewed at the following locations:

1. The office of the engineer/architect, Stair Associates.
2. The office of the New Castle C.S.C. Superintendent of Schools.
3. Selected local plan rooms. Contact Eastern Engineering above for location of Plan Rooms.

BID BOND:

1. Each Bona Fide bid shall be accompanied by a certified check, a cashier's check, or a Bid Bond for 10% of the base bid plus all additive Alternate bids payable to the New Castle C.S.C. Bonds shall be made only with approved surety companies. No bid shall be withdrawn after the opening of bids for 60 days without consent of the Owner, and the Owner reserves the right to reject any and all bids, or waive any informalities.

PRE-QUALIFICATION:

1. All bidders must be Pre-Qualified by the Indiana Department of Administration.